

## **MySEARHC Quick Reference Guide**

## Accepting Your Email Enrollment Invitation

1	<ul> <li>To access your personal MySEARHC health portal, with SEARHC-assisted Enrollment.</li> <li>Visit a Patient Access Representative at a SEARHC facility         <ul> <li>or</li> <li>Contact the Patient Support Center at 907.463.0400.</li> </ul> </li> </ul>	<page-header><image/><image/><image/><image/><image/><image/><image/><image/><image/><image/><image/><image/><image/><image/><image/><image/><image/><image/><image/></page-header>
2	<b>Open the MySEARHC email invitation.</b> Select the <b>Click here to sign in</b> link in the enrollment email.	MySEARHC Patient Health Portal Enrollment         Image: Imag
3	The temporary Username and Password will autofill in. Select Sign in.	SEARHC MySEARHC



4	Create account Enter a Username and Password that you will remember and meets the criteria indicated.	<form></form>		
5	Select a Security question Pick one from the list then enter a Security question answer then select Submit.	Security         Select a security question:         security question 1 (required)         In what city (full name of city) was your Mother born ?         In what city (full name of city) were you born ?         In what year was your Father born ?         In what year was your Mother born ?         What is the last name of your Kindergarten teacher ?         What is the last name of your Kindergarten teacher ?         Security question answer 1 (required)         Submit       Cancel		
6	User Agreement Review the User Agreement to be informed of the rights and responsibilities and terms for using this MySEARHC health portal. Select Accept to complete your enrollment into MySEARHC. You will be directed to your Home Dashboard. Welcome to MySEARHC! Enjoy healthcare at your fingertips.	<text><section-header></section-header></text>		
Looking for further help? Contact the Patient Support Center at 907.463.0400				