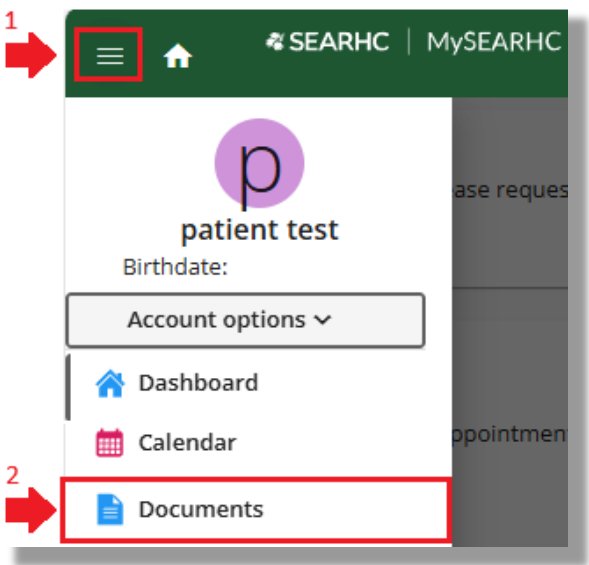
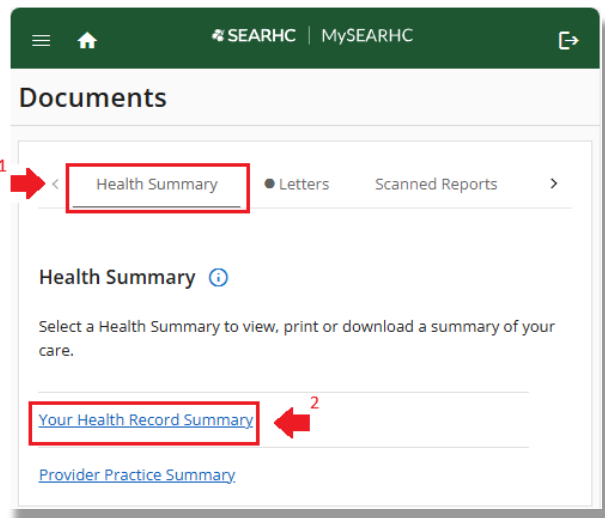


MySEARHC Quick Reference Guide

Sending Health Summary (External Provider Record Sharing)

Access the Health Summary (Continuity of Care Documents or CCD) from the *Documents* page.

1	Accessing Documents Page - From the MySEARHC Dashboard, select the 3 line icon, located to the left of the Home icon. - Select Documents	
2	Selecting a Health Summary - Select the Health Summary tab - Select one of the health summary links: - For Inpatient stays, select Your Health Record Summary - For Clinic visits, select Provider Practice Summary NOTE: Once a link has been selected, MySEARHC requests the existing CCD from the electronic medical record for display.	

3

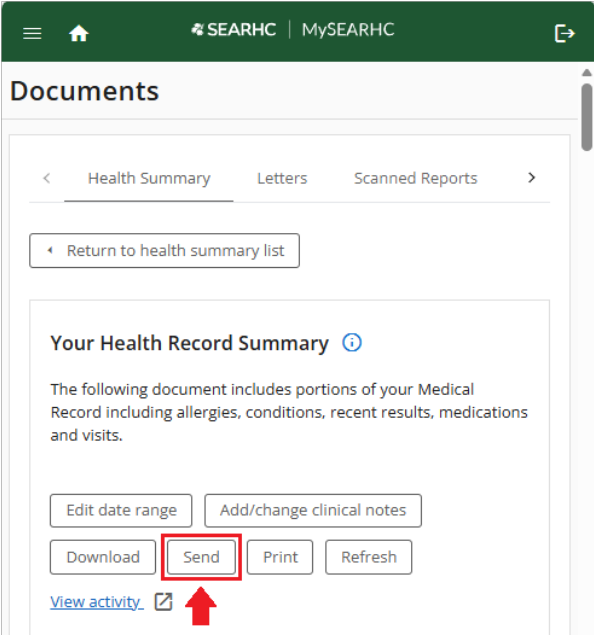
Sending the Health Summary

- Select **Send**

NOTE: Selecting *Edit date range* can be used to limit *visit-specific information* in the health summary to a single visit or multiple visits (within the last 30 days).

- Enter your provider's **eHealth address**
- Select **Send**

NOTE: The eHealth address is a secure direct email address for a provider that allows the sending and/or receiving of encrypted health information directly to a known, trusted recipient.



Send Your Health Record Summary

Securely exchange your Health Summary with your provider or share it through an email. Contact your provider to obtain their eHealth Exchange address. To send your Health Summary to a provider with an eHealth address, enter your provider's eHealth Exchange address and select Send. To send your Health Summary to an email address, enter the desired email address and select Send.

Send securely to

- ☒ Provider's eHealth address
- ☐ Email address

Enter provider's eHealth address (required)

Re-enter provider's eHealth address (required)

Send

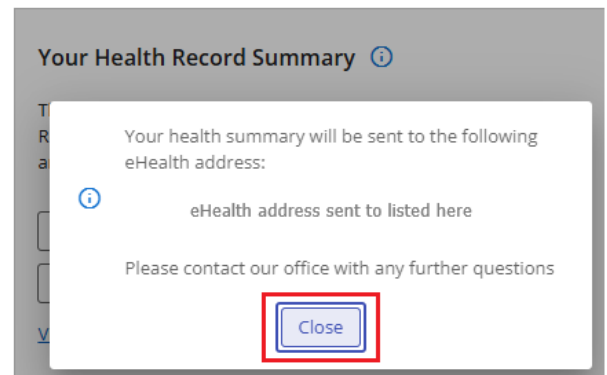
Close

4

Confirm Health Summary Submission

- Select **Close** and be returned to the selected Health Summary page

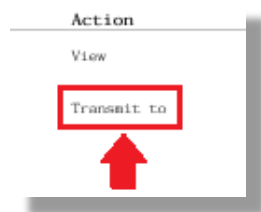
NOTE: The provider/recipient receives the XML and XSL files attached. This meets the requirement of sending the structured documents as well as the readable format.


5

- Select **View activity**

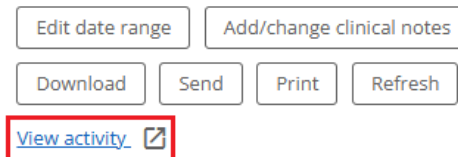
NOTE: The *View activity* link opens the health summary activity report and displays portal user activity for this page.

NOTE: The action of "Transmit to" indicates sending the health summary to the listed address.



Your Health Record Summary ⓘ

The following document includes portions of your Medical Record including allergies, conditions, recent results, medications and visits.




The screenshot shows a web browser window displaying a "Health Summary Activity" report. The report includes patient information and a table of activities. A red box highlights the "Transmit to provider-eHealth@direct.address.com" action in the table.

Date and Time	User	Action	Description
Jun 05, 2026 at 11:39 am ADT	Patient Test	View	Health Summary Activity Page
Jun 05, 2026 at 11:19 am ADT	Patient Test	Transmit to provider-eHealth@direct.address.com	Health Summary (CCD) Transmit Page

Looking for further help?

Contact the Patient Support Center at 907.463.0400